

# MARINE CLAIMS CHECKLIST

## MARINE – COMMERCIAL HULL

### PURPOSE:

To enable the Insured, Broker and Nautilus Marine Insurance to act as a Team for the purpose of achieving a timely resolve to Claims.

### PROTEUS' UNDERTAKINGS

- Register and Advise within timely manner
- Request any additional information in a timely manner
- Appoint appropriately qualified Assessors when deemed necessary
- Monitor Claim progress in a timely manner
- Provide updates on Claims progress
- Notify any problems in a timely manner
- Resolve the Claim

### INSURED'S/BROKER'S UNDERTAKINGS

- Provide all necessary Documentation:
  - Fully completed Claim Form
  - Copy of Appropriate Survey Certificates
  - Copy of any Valuations (Total Loss)
  - Copy of Relevant Licence(s)
  - Formal Claim against Third Party(ies), where applicable
  - Copy of Repair Quotation where applicable
  - Photographs of incident site and damage where applicable
  - Copy of Police Report - Where applicable
- Assist Assessors with their inquiries
- Provide requested information in a timely manner