

Proteus Marine Insurance, Level 2, 87 Queen Street Auckland Central 1010 Phone: 0800 455 006 Email: customerservice@proteusinsurance.co.nz Part of NM Insurance Pty Ltd

MARINE CLAIMS CHECKLIST

MARINE CARGO / TRANSIT - EXPORTS / IMPORTS

PURPOSE:

To enable the Insured, Broker and Proteus Marine Insurance to act as a Team for the purpose of achieving a timely resolve to Claims.

PROTEUS' UNDERTAKINGS

- Register and Advise within timely manner
- Request any additional information in a timely manner
- Appoint appropriately qualified Assessors when deemed necessary
- Monitor Claim progress in a timely manner
- Provide updates on Claims progress
- Notify any problems in a timely manner
- Resolve the Claim

INSURED'S / BROKER'S UNDERTAKING

- Provide all necessary Documentation:
 - Fully completed Claim Form
 - Copy of Bill of Lading, Air Waybill with Terms
 - Copy of Commercial Invoice & Packing List
 - Copy of the Formal Claim on the Carrier
 - Copy of Repair Quotation where applicable
 - Photographs of incident site and damage where applicable
 - Copy of Freight / Duty Invoices
 - Copy of Police Report Where applicable
 - Confirmation of payment for the goods by the consignee
- Assist Assessors / Insurer with their inquiries
- Provide requested information in a timely manner



Proteus Marine Insurance is a business name of NM Insurance Pty Ltd ABN 34100 633 038 AFS Licence Number 227186 ('NM Insurance'). NM Insurance is a company within the Steadfast Underwriting Agencies division of Steadfast Group Limited ABN 98 073 659 677 ('SGL').